

# **Purdue Aviation Day Sponsor Aircraft Fly-In**

## **Briefing Packet**



**Purdue University**

School of Aviation and  
Transportation Technology

# Table of Contents

<b>Table Of Contents.....</b>	<b>2</b>
<b>Preface .....</b>	<b>3</b>
<b>Contact Information.....</b>	<b>4</b>
<b>Event Schedule.....</b>	<b>5</b>
<b>Airport Information .....</b>	<b>6</b>
<b>Pad Airport Layout .....</b>	<b>7</b>
<b>Sponsor Arrival Procedures.....</b>	<b>8</b>
<b>Pad Event Parking Information .....</b>	<b>10</b>
<b>Sponsor Departure Procedures .....</b>	<b>11</b>
<b>Conclusion.....</b>	<b>14</b>

# Preface

On behalf of Purdue University and The School of Aviation and Transportation Technology, welcome to Purdue! This packet of information is meant for Sponsors bringing an aircraft to Purdue Aviation Day and is meant to be read in addition to the GA Aircraft Briefing.

Purdue Aviation Day is a fun but busy event which requires the cooperation and coordination between pilots, controllers, ground crew, volunteers, and guests. Enclosed in this briefing packet is essential information to help guide you to a safe event! Compliance with this briefing is expected in order to maximize efficiency and safety. If you witness any hazardous or unusual activity relating to the event, please report it to a nearby volunteer, contact the Event Ramp on 123.45, or Michael Bender at (260) 349-5828. It is recommended that you keep a copy of this document convenient for future reference.

Please reach out to Chris Morris, [cjmorris@purdue.edu](mailto:cjmorris@purdue.edu), as soon as possible to arrange ARFF Services

Please contact Michael Bender, [mbender@purdue.edu](mailto:mbender@purdue.edu), to confirm your arrival time.

Thank you for being a sponsor to the largest Purdue student-run event! For any questions ahead of time, contact Michael Bender, [mbender@purdue.edu](mailto:mbender@purdue.edu) or (260) 349-5828.

# Contact Information

Service	Contact Name	Phone #
Lafayette Tower	-	(765) 743-2611
Airport Manager	Adam Baxmeyer	(765) 496-6326
FBO	Purdue Aviation, LLC	(765) 743-9692
GA Ramp Director	Martin Tibets	(617) 460-5941
PAD Co-Director	Michael Bender	(260) 349-5828
PAD Co-Director	Nathan Wong	(925) 915-7944
Purdue Safety	Stephanie Brown	(219) 771-3161

For issues concerning GA aircraft parking, contact Martin Tibets,  
[mtibets@purdue.edu](mailto:mtibets@purdue.edu) or (617) 460-5941

For Issues concerning Sponsor aircraft parking, contact Michael Bender,  
[mbender@purdue.edu](mailto:mbender@purdue.edu) or (260) 349-5828

# Event Schedule

Before 8:00am	Sponsor Aircraft Arrival	PAD Event
9:00am	PAD Event Begins	PAD Event
4:00pm	PAD Event Ends	PAD Event
5:00pm	Sponsor Aircraft Depart	PAD Event

# Airport Information

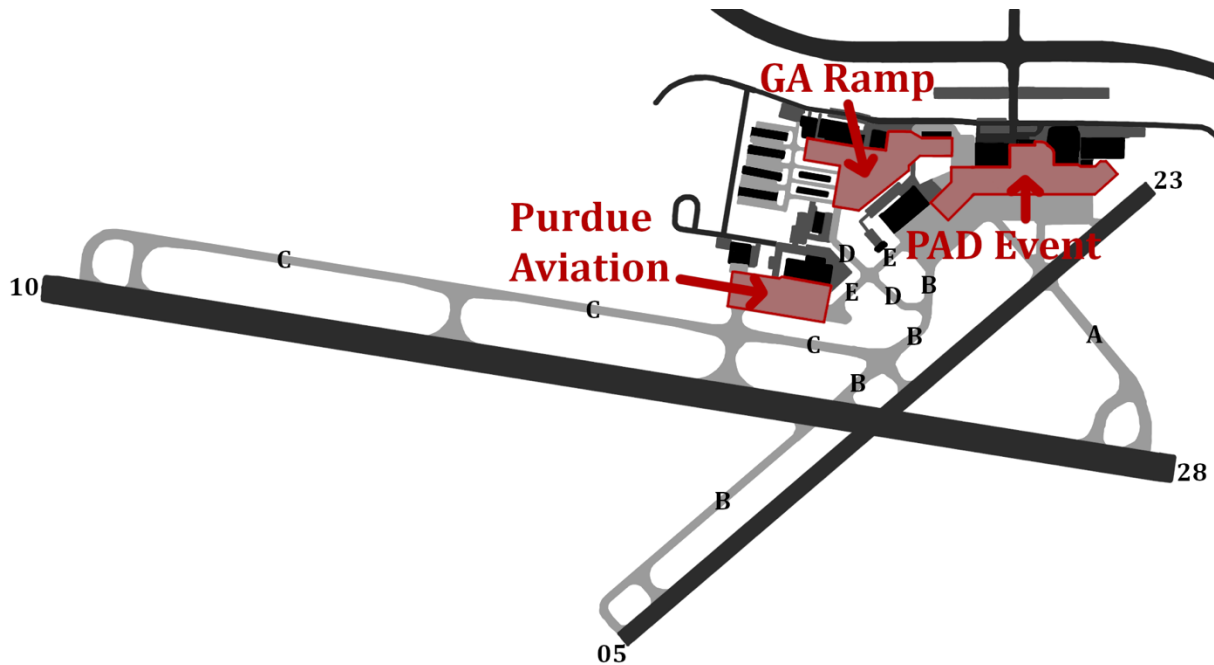
## Lafayette/Purdue University Airport (KLAF)

\*\*\* General Information: For more information, consult the \*\*\*  
chart supplement and other official sources.

- **Altitudes**
  - Field Elevation: 606'
  - Pattern Altitude: 1,606'
- **Frequencies**
  - Lafayette ATIS: 127.75
  - Lafayette Tower: 119.60
  - Lafayette Ground: 121.90
  - Grissom Approach: 123.85
  - Terre Haute FSS: 122.20
  - GA Fly-In Ramp: 123.30
  - Event Ramp: 123.45 (static display aircraft in "PAD Event" area)
- **Runways**
  - 10/28: 6,600' available
    - RWY10 LAHSO: 4,600' available
  - 05/23: 4,225' available
- **Hot Spot**
  - Exercise a high level of caution when taxiing through Hotspot 1 at the intersection of taxiways B, B3, and C!
- **Parking**
  - Parking is only permitted in designated areas.
  - All aircraft must be chocked.
  - Follow the marshalling signals of the ground crew
    - More information is listed in the Arrival Procedures section of this document.
  - Marshalls will be using standard signals as per ICAO (see attached document)
- **Fueling**
  - For fueling information, contact the FBO - Purdue Aviation, LLC.
    - Information will be provided when checking in to the event
  - Purdue Aviation will be busy so request any needed fuel well ahead of departure time.

# PAD Airport Layout

During Purdue Aviation Day, the airport will look like the image below:

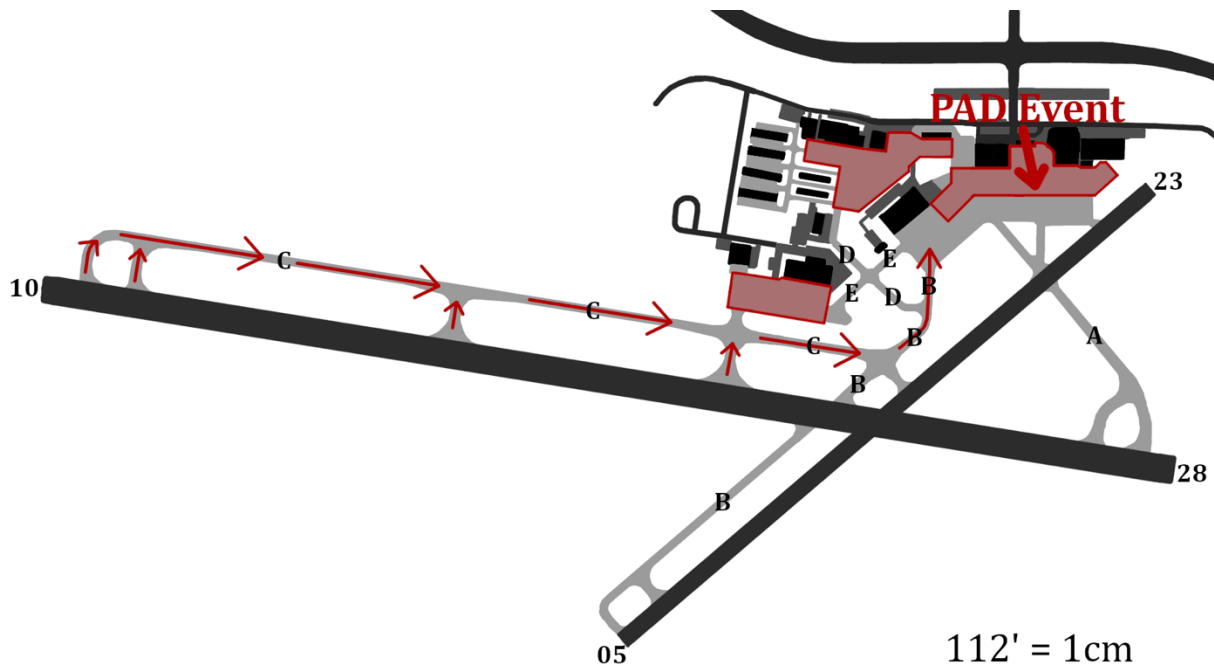


- Light GA aircraft will taxi to and park at the “GA Ramp”
- Larger GA aircraft will taxi to and park at “Purdue Aviation”
- Sponsor aircraft will taxi to and park at the “PAD Event”
- Review the “Aircraft Arrival Procedures” Section of this document for additional information and specifics

# Sponsor Arrival Procedures

## When Runway 28 is active:

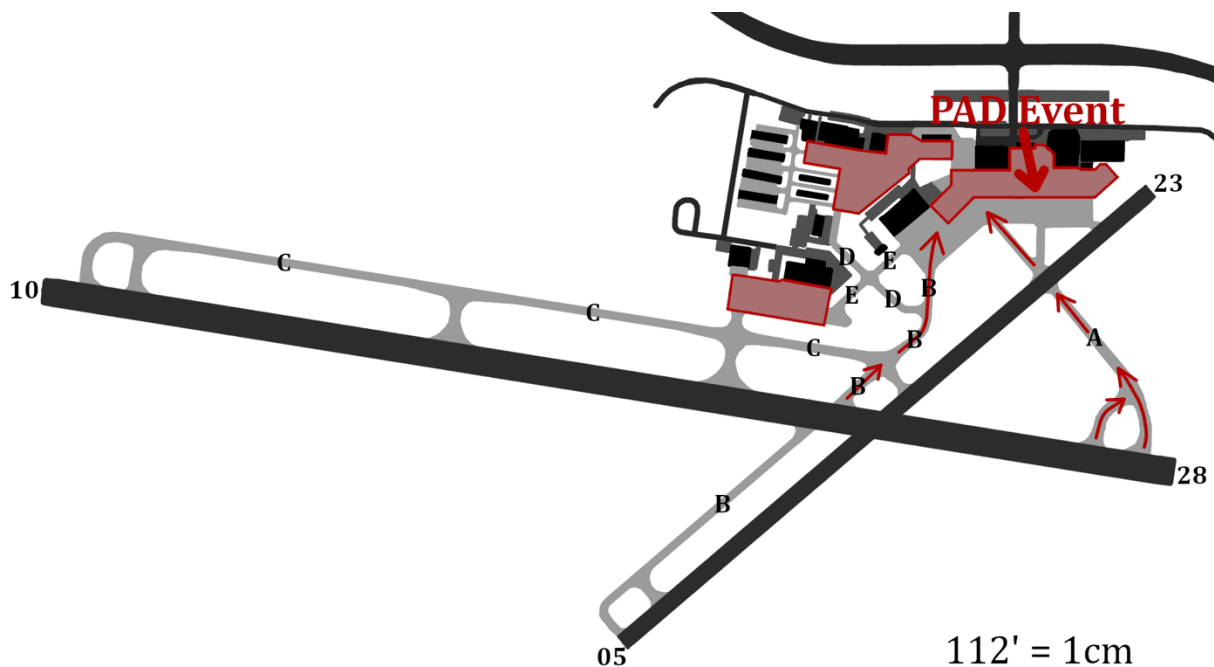
- IFR Arrival
  - Expect the RNAV 28 approach from Grissom Approach (123.85)
- After Landing
  - Vacate runway as specified by tower or on next safe taxiway and contact KLAJ ground (121.9)
- Taxiing
  - Expect taxi via C and B to the space labelled “PAD Event” on the airport layout
  - When approaching the ramp, expect marshalling signals to direct you to your final aircraft parking location for the event
  - LAF Ground will turn you over to “Event Ramp” frequency 123.45 for parking instructions





## When Runway 10 is active:

- IFR Arrival
  - Expect the RNAV 10 or ILS 10 approach from Grissom Approach (123.85)
- After Landing
  - Vacate runway as specified by tower or on next safe taxiway and contact KLAF ground (121.9)
- Taxiing
  - Expect taxi via B or A to the space labelled “PAD Event” on the airport layout
  - When approaching the ramp, expect marshalling signals to direct you to your final aircraft parking location for the event
  - LAF Ground will turn you over to “Event Ramp” frequency 123.45 for parking instructions



# PAD Event Parking Information

- All aircraft parking on the “PAD Event” ramp should arrive before 8:00 AM unless otherwise coordinated
- Expect a marshaller to guide your aircraft to its final parking spot once you arrive on the PAD ramp
  - LAF Ground will turn you over to “Event Ramp” frequency 123.45 for parking instructions
- Once all aircraft are parked on the PAD Event ramp, the area will be fenced in, and aircraft movement will be prohibited.
  - Engine operation will also be prohibited unless otherwise authorized
- Purdue Aviation Ambassadors will be stationed across the ramp to prevent visitors from harming the aircraft
- If you have any concerns at all, contact Michael Bender, [mdbender@purdue.edu](mailto:mdbender@purdue.edu) or (260) 349-5828
- The event will close at 4:00 PM and aircraft may depart the PAD Event ramp afterwards in a timely manner. Expect a departure time of 5:00 PM
- Fueling
  - If able, please arrive with enough fuel for arrival, departure, and APU use
  - Jet-A will be available from Purdue Aviation LLC if desired

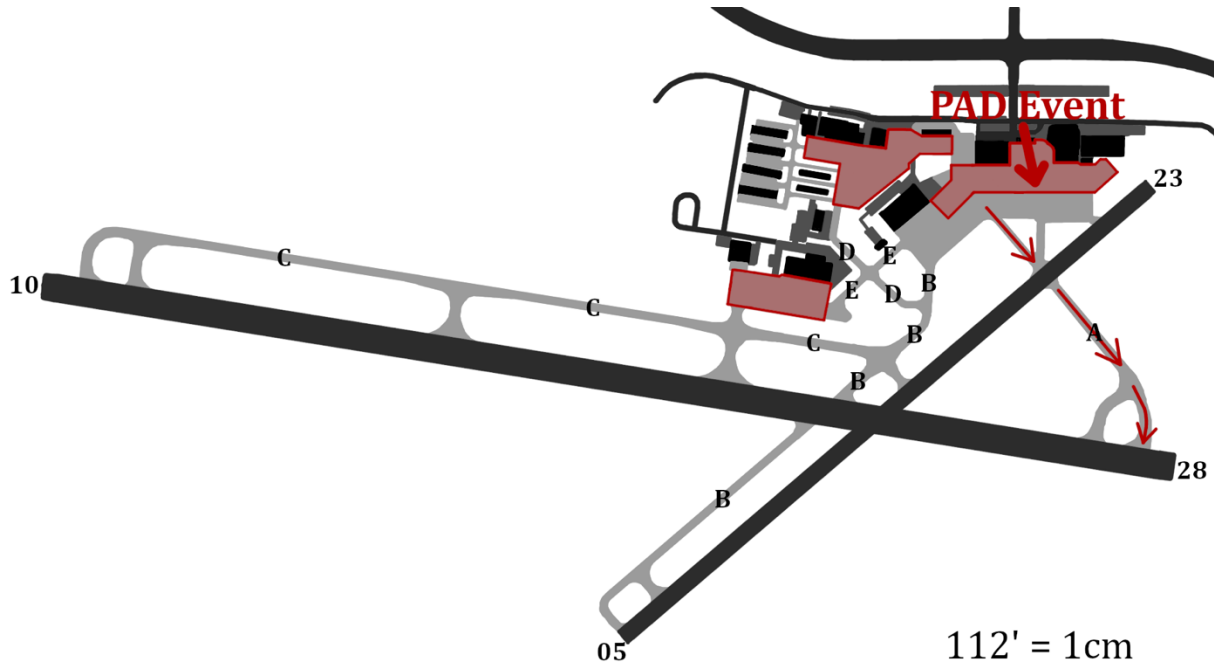
# **Sponsor Departure Procedures**

## **Departing The PAD Event Ramp**

- All sponsor aircraft should expect to leave at the same time (5:00 PM), one after another
  - Assistance, including marshallers, will be dispatched to your aircraft
  - Please wait to start engines until marshallers are in place to ensure the area is clear
- When ready to taxi, contact Lafayette Ground
  - Signal the marshaller with taxi/landing light that you are ready to move
  - Follow marshaller signals to exit the PAD event ramp

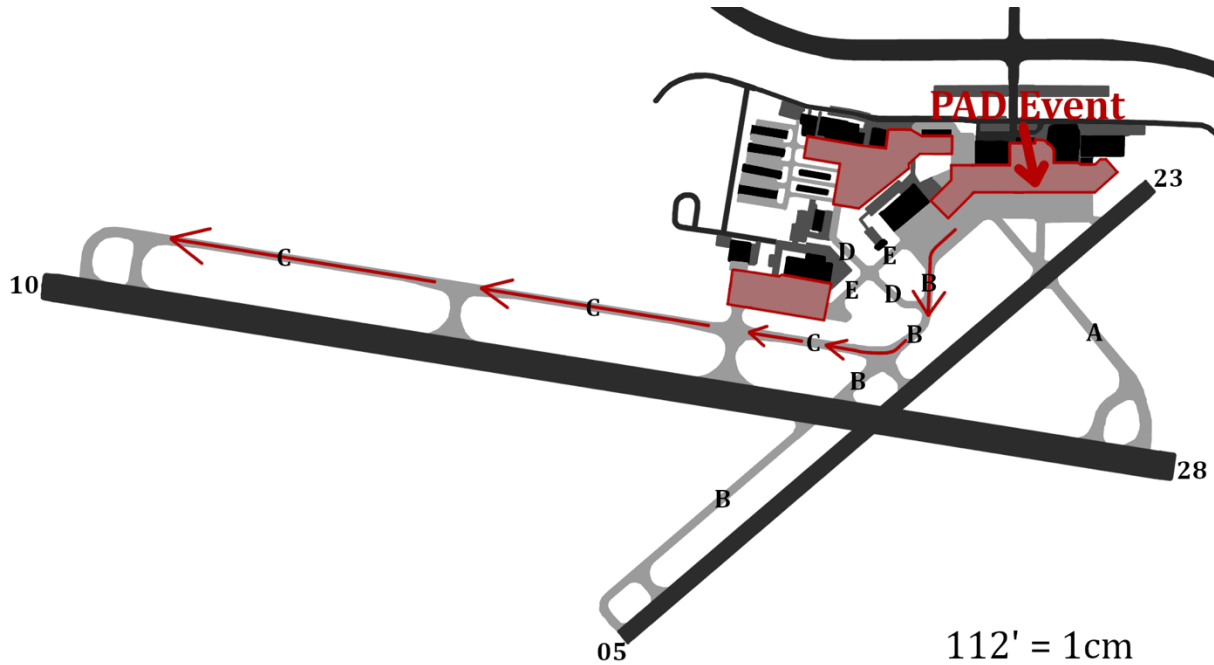
## When Runway 28 is active:

- Once ground clearance is received and marshallers notified, follow marshalling instructions
  - o You will be directed towards taxiway A
- Hold short of Runway 23-05 until cleared to cross
- Follow ATC instructions



## When Runway 10 is active:

- Once ground clearance is received and marshallers notified, follow marshalling instructions
  - o You will be directed towards taxiway B
- Expect taxi clearance to be via B and C to the end of runway 10
- Follow ATC instructions



# Conclusion

Thank you for being a sponsor and supporting our local community and aviation family! We look forward to seeing you all at Purdue Aviation Day.

If you have any questions ahead of time about sponsor aircraft operations, please reach out to Michael Bender, [mbender@purdue.edu](mailto:mbender@purdue.edu) or (260) 349-5828